Hello everyone,

Please note that each of us here at Copley Investment Management is working remotely from our homes indefinitely or until the virus threat is over. You can reach us at any time as follows:

Ron: M: (910) 431-6308 and E: [ron.copley@gmail.com](mailto:ron.copley@gmail.com)

Kim: [kimberlymeehlatcim@gmail.com](mailto:kimberlymeehlatcim@gmail.com)

June: [jiatcopleyinv@gmail.com](mailto:jiatcopleyinv@gmail.com).

Justin: [jburgesscim@gmail.com](mailto:jburgesscim@gmail.com)

CIM Office: 910-452-7147. June and Kim check office voicemail regularly although we prefer email contact.

Email is the fastest and most reliable method of communication. All of us are continually online. Please cc Ron on all messages. Shoot a brief email with a phone number and time to call, and one of us will follow up quickly.

Through Schwab Alliance, you can review your accounts online. If you do not already have your account set up, the attached PDF gives instructions. You can also download the Schwab Alliance mobile app on your smartphone or tablet, which allows you to make deposits directly into your account. Schwab has increased the maximum dollar amount you can deposit each day using the check deposit feature of the Schwab Mobile app. You can confirm your new maximum amount in the middle of the check deposit screen in the mobile app.

If you have any issues with setting up your account, access to your account, or making a mobile deposit please call Schwab Alliance at 1-800-515-2157.

Please let us know if you have any questions or need any further assistance.

Stay safe and be well,

Ron, Justin, Kim, and June